

### A. Hazardous Material (Non-Waste) Inventory Information

Complete the table below for all non-waste inventory. Use additional pages if necessary.

Chemical/Common Name	Max. Qty (at any one time)	Container Size (single largest container)	Location(s) (see section C)
Diesel Fuel	<u>120</u> gal. ____ lbs. ____ cu. ft.	<u>120</u> gal. ____ lbs. ____ cu. ft.	
	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	

### B. Hazardous Waste Inventory Information

(Hazardous Waste Generator Permit Application/Amendment)

Complete the table below for all waste inventory. Use additional pages if needed.

Name of Hazardous Waste	Treatment/Disposal Method(s) (Definitions provided on bottom of page)	Max. Qty. (at any one time)	Annual Qty. Generated	Location(s) (see Section C)
	____ Recycled on-site. ____ Treated on-site. ____ Shipped off-site for recycling/ treatment /disposal	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ Recycled on-site. ____ Treated on-site. ____ Shipped off-site for recycling/treatment/disposal	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ Recycled on-site. ____ Treated on-site. ____ Shipped off-site for recycling/treatment/disposal	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ Recycled on-site. ____ Treated on-site. ____ Shipped off-site for recycling/treatment/disposal	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	
	____ Recycled on-site. ____ Treated on-site. ____ Shipped off-site for recycling/treatment/disposal	____ gal. ____ lbs. ____ cu. ft.	____ gal. ____ lbs. ____ cu. ft.	

### C. Facility Site Plan/Storage Map

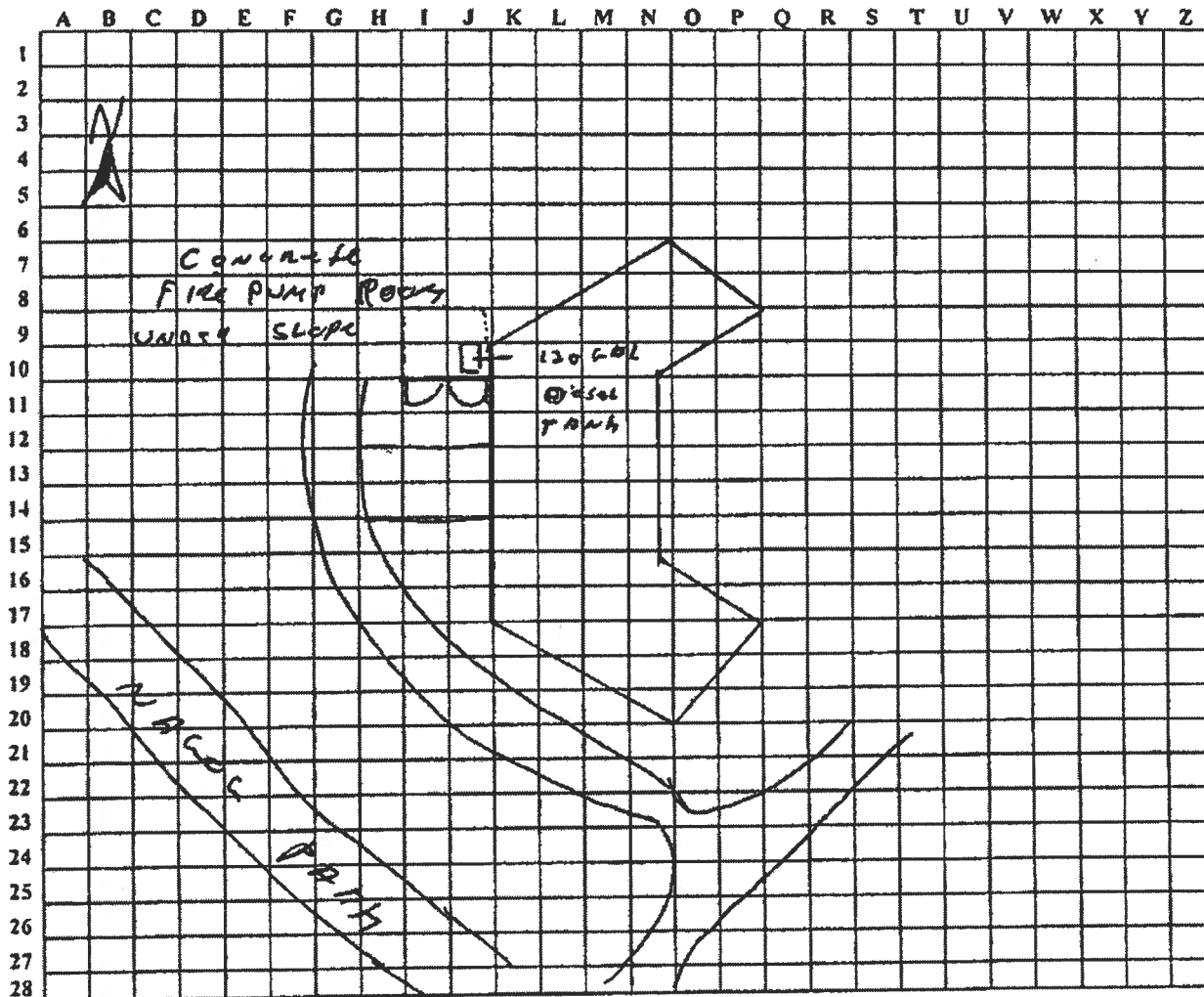
Prepare and submit with this Registration Form a simple site map which shows the following information:

- North direction • Street(s) adjacent to facility • Electrical, water, and gas shutoff valves
- Basic floor plan for each building containing hazardous materials/wastes which indicates building entrance(s) and hazardous material/waste storage locations (use grid locations or assign a code - A, B, C, etc. - to clearly identify each storage location for use in the above inventories).

Site Address: 100 NALOL

City: ACTON MA

Date Map Drawn: 5-17-12



### D. Endorsement

I declare that the above information is true and correct to the best of my knowledge. I agree to comply with all applicable regulations regarding storage, handling, and disposal of hazardous materials and hazardous wastes.

DAVID POTENZ  
Owner/Operator's Name (Print)

David Potenz  
Owner/Operator's Signature

5-17-12  
Date

----- Do Not Complete below This Line -----



**ACTON BOARD OF HEALTH**  
**APPLICATION for INITIAL HAZARDOUS MATERIALS PERMIT**

Legal Name of Facility or Establishment: 100 Nagog Park Limited Partnership  
Site Address: 100 Nagog Park, Acton, MA 01720  
Mailing Address: c/o The Gutierrez Company, One Wall Street, Burlington, MA 01803  
Business Telephone: 781-272-7000  
Corporate Officers: N/A  
Emergency Contact Person: David Potenza  
Emergency Telephone (Day): 781-272-7000 Emergency Telephone (Night): 781-272-2525  
Type of Business: General Office Building

**\*Aquifer Location:**

- ☐ Well protection [1]  
☐ Recharge protection [2]  
☐ Aquifer protection [3]  
☒ Watershed protection [4]

**\*Watershed District:**

- ☐ Fort Pond  
☐ Nashoba Brook

*\*Maps available at Acton Health Department.*

**Type(s) of Permits Needed:**

- \_\_\_ Remedial action following a discharge: [# 5 (discharge), # 6 (remediation)]  
\_\_\_ Small or large scale generator (or > 100 kg/220 lbs/25 gal/mo: material or waste):  
    [generator: # 3 (mat.); # 1 (waste) (lrg.), # 2 (waste) (sm.)] [user: # 4 (mat.), # 7 (waste)]  
\_\_\_ 9 Storage (> 25 gal or lb) > 24 hrs: [# 8, # 9 (mat.), # 12, # 13 (waste)]  
\_\_\_ Storage, use, generation of *extremely* hazardous material  
\_\_\_ Storage of hazardous material or waste *overnight in trucks*  
\_\_\_ Storage of prepackaged hazardous material (> 50 gal or lb): [# 10 (lrg.), # 11 (sm.)]  
\_\_\_ UST storage of flammable or combustible materials  
\_\_\_ Change in material stored  
\_\_\_ Removal of underground tank

**Requirements: (Please ensure to include all required material before submission to Acton B.O.H)**

- \_\_\_ Complete Non-Waste and Waste Information (sections A and B)  
☒ M.S.D.S. for all chemicals listed on application  
☒ Emergency or contingency plan for an accidental spill  
☒ Site plan of premises showing areas where are chemicals are stored (including tanks and piping), distance to roads or other buildings, unique slopes, arrow indicating north, and location of safety equipment. ( see section C )  
\_\_\_ Copies of disposal manifests (or other documents) showing proper disposal measures of all chemicals listed.  
☒ Evidence of date(s) of purchase for all storage systems  
\_\_\_ Copies of all relevant documentation (permits and citations)  
\_\_\_ Certifying Endorsement

**RECEIVED**

MAY 22 2012

**ACTON BOARD OF HEALTH**

-----For Internal Use Only-----

**INFORMATION TO BE INCLUDED**

**WITH THE HAZARDOUS MATERIALS PERMIT APPLICATION:**

\_\_\_\_ Copies of the Material Safety Data Sheets (MSDSs) for all chemicals listed on the Annual Throughput Sheet

\_\_\_\_ An Emergency or Contingency Plan in case of any accidental spill

\_\_\_\_ A site plan of the premises, including the area where all chemicals are stored (*use enclosed sheet*)

\_\_\_\_ The presence of a representative from your company at the Board of Health meeting during the application review is required

\_\_\_\_ Copies of all hazardous waste transport manifests to demonstrate that proper disposal measures are being taken. If manifests are not required by state or federal law, some other proof of proper disposal shall be submitted.

- ☐ MA Haz. Waste Mgt. Act (MGL ch 21 C)
- ☐ MA Clean Water Act (MGL ch 21 S. 26)
- ☐ RCRA (42 USCS 6901)
- ☐ Clean Air Act (42 USCS 1857)
- ☐ Clean Water Act (33 USCS 1251)

- ☐ SPCC (Title 40 CFR 109, 110, 112)
- ☐ FIFRA (7 USSI 36)
- ☐ FIFRA (7 USSI 36)
- ☐ Safe Drinking Water Act (42 USCS 300f)
- ☐ TSCA (15 USCS 2601)

\_\_\_\_ Representatives at Board of Health application review hearing (date:) .....

**Recommended Conditions:**

.....  
.....**4.9**.....  
.....  
.....

**Notes:**

.....  
.....  
.....

**Agent Signature/Date:** .....

5/1/2012

Expires 5/1/2013

Fee: \$410

**TOWN OF ACTON  
PERMIT  
HAZARDOUS MATERIALS CONTROL BYLAW**

Is hereby granted a permit to store and use Hazardous Materials at **100 Nagog Park, Acton, MA 01720**. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: **4,9**

\*See below explanation of permit categories

**HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES**

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$160	\$65
2. Small Hazardous Waste Generator	\$60	\$45
3. Hazardous Materials Generator	\$160	\$65
4. Hazardous Materials User	\$50	\$45
5. Remediation Discharge Permit	\$575	\$140
6. Remediation Permit	\$595	\$140
7. Hazardous Waste User	\$160	\$65
8. Hazardous Materials Storer Large Industry	\$510	\$235
9. Hazardous Materials Storer Small Industry	\$360	\$160
10. Hazardous Materials Storer Large Retail	\$430	\$170
11. Hazardous Materials Storer Small Retail	\$305	\$160
12. Hazardous Waste Storer Small Industry	\$160	\$65
13. Hazardous Waste Storer Retail	\$60	\$45
14. Hazardous Waste Storer Large Industry	\$160	\$65

## **HAZARDOUS MATERIALS CONTROL PERMIT**

### **List of Conditions:**

**Nagog Park Limited Partnership**

**100 Nagog Park**

**Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.

15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
21. Gas cylinders shall not be rolled, even for short distances. They shall be moved by a suitable hand truck, in accordance with an OSHA standard that applies.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.